



DHS/MHIS/HR/39/2021/ (PART 1) / 680.

Date:07.06.2024

**GOVERNMENT OF MEGHALAYA  
STATE NODAL AGENCY, MEGHA HEALTH INSURANCE SCHEME  
MEGHALAYA, SHILLONG.  
VACANCY NOTICE**

For the implementation of Ayushman Bharat Pradhan Mantri Jan Arogya Yojana and Megha Health Insurance Scheme in the State of Meghalaya, the Office of the State Nodal Agency, Megha Health Insurance Scheme, Meghalaya, Shillong invites eligible and interested candidates for the Walk in Recruitment for the following post on Contract Basis as per details below:

Sl. No	Designation	No of Positions	Eligible Qualifications & Experience	Place of Posting	Remuneration (in Rs)
1.	District Accountant	1	<ul style="list-style-type: none"><li>• Minimum of a B. Com or a Finance &amp; Accounting Graduate.</li><li>• Minimum 02 years of experience as an Accountant in a Government Sponsored Scheme/Organization.</li><li>• Preference will be given to M. Com/MBA Finance.</li><li>• Excellent knowledge of accounting regulations and procedures, including the Generally Accepted Accounting Principles (GAAP).</li><li>• Hands-on experience with accounting software like Tally and office software packages (MS Word, Excel, PPT, etc.).</li><li>• Strong written and verbal communication.</li><li>• Strong interpersonal skills and ability to establish working relations with various teams.</li><li>• Willingness to travel for work purposes.</li></ul>	East Garo Hills	₹25,000/- PM

- a) The Written Test & Interview will be held on the **27<sup>th</sup> June 2024** in the DM&HO Conference Room, East Garo Hills, Williamnagar 794111.
- b) Applicants are to report between **9:45 AM to 10:15 AM** for registration to be followed by the written test and interview.
- c) Candidate must enclose along with the prescribed Standard Form, a recent passport-size photograph, and self-attested copies of the following documents: Filled Application form, Updated Resume, Educational qualifications certificates, Proof of Experience or Experience Certificates, Latest salary slips or proof of salary from the current or previous organizations, Additional or technical qualifications certificates (if any), Identity Proof (PAN Card or Aadhar Card), Copy of their previous work portfolios.
- d) The Certificate/Documents in original are to be produced at the time of the Interview.
- e) No TA/DA will be paid.
- f) For further information, login into: [www.mhis.org.in](http://www.mhis.org.in) / Contact Number: 0364 – 2507477.

Sd/-  
Chief Executive Officer  
Megha Health Insurance Scheme  
Meghalaya, Shillong.