



DHS/MHIS/HR/39/2021/

Date:

**GOVERNMENT OF MEGHALAYA
STATE NODAL AGENCY, MEGHA HEALTH INSURANCE SCHEME
MEGHALAYA, SHILLONG.
VACANCY NOTICE**

For the implementation of Ayushman Bharat Pradhan Mantri Jan Arogya Yojana and Megha Health Insurance Scheme in the State of Meghalaya, the Office of the State Nodal Agency, Megha Health Insurance Scheme, Meghalaya, Shillong invites eligible and interested candidates for the Walk in Recruitment for the following post on Contract Basis as per details below:

Sl. No	Designation	No of Positions	Eligible Qualifications & Experience	Place of Posting	Remuneration (in Rs)
1.	District Programme Manager	1	<ul style="list-style-type: none">• Minimum of an MBA/M. Com/MSW.• Minimum 03 years of experience in a Government Sponsored Scheme/Organization.• Hands-on experience with office software like (MS Word, Excel, PPT, etc.).• Strong written and verbal communication.• Strong interpersonal skills and ability to establish working relations with various teams.• Willingness to travel for work purposes.	South Garo Hills	As per MHIS Norms

- The Written Test will be held on the **14th November 2024** at Jagarani Scholl Malikona, South Garo Hills, Baghmara 794102.
- The Interview will be held on the **15th November 2024** at DM&HO Conference Room, South Garo Hills, Baghmara 794102.
- Applicants are to report between **9:45 AM to 10:15 AM** for registration to be followed by the written test.
- Candidate must enclose along with the prescribed Standard Form, a recent passport-size photograph, and self-attested copies of the following documents: Filled Application form, Updated Resume, Educational qualifications certificates, Proof of Experience or Experience Certificates, Latest salary slips or proof of salary from the current or previous organizations, Additional or technical qualifications certificates (if any), Identity Proof (PAN Card or Aadhar Card), Copy of their previous work portfolios.
- The Certificate/Documents in original are to be produced at the time of the Interview.
- No TA/DA will be paid.
- For further information, login into: www.mhis.org.in / Contact Number: 0364 – 2507477.

Sd/-
Chief Executive Officer
Megha Health Insurance Scheme
Meghalaya, Shillong.